

ENROLLMENT FORM 2018

Name of Student Mr. Ms. _____

Permanent Address _____

Country of Passport _____ Birth Date (DD/MM/YYYY) _____

Tel. _____ Fax _____

E-mail _____

Emergency Contact Name _____ Emergency Contact Tel. _____

Program: Starting Date (DD/MM/YYYY) _____		Number of Hours per Week _____		Number of Weeks _____	
Intensive <input type="checkbox"/>	Executive <input type="checkbox"/>	Exam Preparation <input type="checkbox"/>	Academic Preparation <input type="checkbox"/>	Evening <input type="checkbox"/>	Weekend <input type="checkbox"/>
Junior <input type="checkbox"/>					

Airport Transfer:	Pick-up \$100 <input type="checkbox"/>	Drop-off \$75 <input type="checkbox"/>	Not Requested <input type="checkbox"/>
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Homestay Accomodation:	Requested <input type="checkbox"/>	Not Requested <input type="checkbox"/>
<p>The cost of Hansa's homestay service is \$1050 for the first four weeks, \$225 for each additional week, and \$40 for each additional day. For students under 18 years of age Hansa's homestay service costs \$1090 for the first four weeks, \$235 for each additional week, and \$40 for each additional day. This rate includes a private room and daily breakfast and dinner.</p>		
Homestay Arrival Date (DD/MM/YYYY) _____		Length of Homestay _____
<small>(The first four weeks of homestay is not refundable)</small>		
Do you smoke?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any allergies that your host family should be aware of? _____		
Do you have any medical conditions that your host family should be aware of? _____		
Is there anything else we should consider when selecting a host family for you? _____		

VISA <input type="checkbox"/>	MasterCard <input type="checkbox"/>	AMERICAN EXPRESS <input type="checkbox"/>	Total deposit to be charged to this credit card \$ _____	Registration Fee	\$ 100
Cardholder's Name _____				Airport Transfer Fee	\$ _____
Credit Card Number _____				Homestay Fee	\$ _____
Expiry Date (MM/YY) ____ / ____ CVD (security code) _____				Course Fee	\$ _____
Authorized Signature _____				Total Fee	\$ _____

Refund Policy and Conditions:

If payments are made to an agency for a course at Hansa Language Centre, refund requests will be handled by the agent, and the agent's refund policy will apply.

If payments are made directly to Hansa Language Centre, the following refund policy will apply:

- If written notice of withdrawal is received prior to the scheduled start date of the course and the student's application for a visa was denied by Citizenship and Immigration Canada, Hansa Language Centre will fully refund fees paid minus the registration fee and any bank or credit card charges incurred. A copy of the rejection letter from Citizenship and Immigration Canada will be required for processing.
- If written notice of withdrawal is received prior to the scheduled start date of the course and no visa rejection letter is provided, Hansa Language Centre will refund the fees paid minus the registration fee, any bank or credit card charges incurred, and an indemnity of 10% of the course fees.
- If written notice of withdrawal is received after the start date of the course, four weeks' notice is required to be eligible for a refund. Only the amount paid for the remaining portion of the original program, four weeks from the date notice was received, will be refunded. In such case, however, students will be required to prove that the requirements of their visa will be met and their stay in Canada will be lawful.

Non-attendance, by itself, does not constitute an official withdrawal. Hansa is required to share information with Citizenship and Immigration Canada as a condition of being a designated institution approved under the International Student Program.

I, the undersigned, wish to register for the above-mentioned course under the stipulated conditions having read and understood the enrollment form.

Signature _____ Date (DD/MM/YYYY) _____